

**BRIDGEND COUNTY BOROUGH COUNCIL**

**REPORT OF THE CLERK & TECHNICAL OFFICER**

**COYCHURCH CREMATORIUM JOINT COMMITTEE**

**FRIDAY 9 SEPTEMBER 2016**

**CREMATORIUM ROOF REPAIRS**

**1. Purpose of the Report**

1.1 The purpose of this report is to advise the Joint Committee on the appointment of a contractor to progress with the replacement of the roof surface above the old part of the crematory building.

**2. Background**

2.1 The roof repairs were listed in the Business Plan as a project for 2016/17.

**3. Current Situation/Proposal**

3.1 The product specification, obtained via Bauder roofing systems, is to provide a replacement roof surface system with a 20 year warranty that is compatible with the existing single ply roof system installed above the newly constructed crematory extension.

3.2 Tender documents were prepared and issued to contractors. The tenders were invited in accordance with Bridgend County Borough Council's Contract and Financial Procedures Rules. The returned tenders were checked and are detailed below:

Tender No.	Tender Sum
1	£41512.82
2	£67540.00
3	£61091.00
4	£44219.24
5	£45633.00

- 3.3 The lowest tender was submitted by J Randall Roofing Contracts Ltd in the sum of £41512.82. The works were originally estimated at £50,000.00. A contingency sum of £3,000.00 is included in the tender sum.
- 3.4 The contract was accordingly awarded to J Randall Roofing Contracts Ltd and work commenced on 31<sup>st</sup> July 2016, with an estimated contract period of four weeks.
4. **Effect upon Policy Framework and Procedure Rules**
- 4.1 There are no effects.
5. **Equalities Impact Assessment**
- 5.1 There are no effects.
6. **Financial Implications**
- 6.1 These works are included in the expenditure budget and Service Level Business Plan for 2016/17.
7. **Recommendation**
- 7.1 The Joint Committee is asked to note the award of the tender to J Randall Roofing Contracts Ltd in the sum of £41512.82.

**Zac Shell**  
**CLERK AND TECHNICAL OFFICER**  
**September 2016**

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**Background Papers:** Equalities Impact Assessment Toolkit